**Minutes of Corsham Bridge Club Committee Meeting**

**9 September 2017**

1. **Minutes of last meeting (11 July 2017)**

Agreed and signed

1. **Apologies**

None

1. **Discussion regarding Club Premises**

The British Legion club has been very accommodating so with current numbers there is no need to consider moving premises at the present time. The position will have to be reviewed if numbers increase substantially.

Janet provided a very useful statement showing projections for different scenarios with varying table numbers to show what rent we could afford. It was agreed Janet would extend this to include 8 and 9 tables.

1. **Review of action points**

All completed with the exception of those below.

**Sue**

* Publicise non expert County events nearer the event date. **c/f**

**Chris**

* Apply for lottery funding – Chris reported he had spoken to somebody who has applied for funding and we need to be really specific in our case. Ray reported that there is some guidance and examples on the EBU website. One point being the need for the organisation to have a written constitution. Chris will research and prepare a case based on the club wanting to purchase a duplimating machine to further the teaching on the basis that teaching encourages more people to play and bridge is excellent for mental exercise.
* Explore SIMs – **c/f** looking for a Sims event that either has different hands for each night or one that Malmesbury does not play in..

**Ray**

* Arrange a match with Box -The situation with Box bridge club is still uncertain so it was decided to try to arrange a Teams-of-8 match against Malmesbury in the New Year. Should this prove possible a practice night for the 8 Corsham players will be held at Sue’s.
* Check teams scoring on Bridgetab – Ray reported that there is one but that it needs to be tried – possibly at the practice night as above.

**Long Term**

Consider whether we wish to consider using Weebly or move to another provider if we manage to purchase a duplimating machine. .

1. **Planning for the Development Lessons**

Lessons to commence on 17 October at Church House. Aim will be for a course of 20 lessons, the first 11 of which have been agreed, the remainder to be flexible dependent on student needs. Cost £6 per lesson.

Currently more people have shown an interest than could be accommodated at Church House on a Tuesday evening. Sue will happily run a daytime improver’s course but there will be gaps due to holidays. Ray will send out a note to those who have currently expressed an interest to that effect and once he has received replies will send out a note to others who may be interested.

Sue has written the handouts for – Good defence, difficult hands and transfers and is awaiting feedback from Chris and Ray.

Ray has written the handout for doubles. Sue has commented and suggested the lesson be split into two.

Chris agreed to write the handouts for when to recognise slams and bidding them + fourth suit forcing.

It was agreed that we will run another beginners course in Autumn 2018, subject to demand.

Ray to map out the teaching schedule . Chris advised, due to work commitments he will not be able to be there on a number of Tuesday evenings. He will provide Ray with details and Janet agreed to help out with the setting up and practice play but not the actual teaching.

Ray will advise Church House of the starting date and ask whether the large hall at Church House is likely to become free on a Tuesday evening and if so what the price would be and could we have first refusal.

Janet will purchase 3 new metal tables for teaching, Tables are available from Amazon and Master of games.

1. **Preparation for AGM 27 September 2017**

Accounts have been prepared, audited and signed ready for the AGM.

Ray agreed to draft a note advising people about the AGM to go on the website and on the tables on Wednesday 13 September. Note to include the fact that Chris is standing down, that Colin has been proposed as a potential replacement, that the existing committee are willing to stand again, requesting any other nominations for Chair or the committee (preferably in advance) and asking for any motions for the AGM to be submitted in advance of the AGM.

Sue will prepare a draft agenda for the AGM.

Chris will include in his report an update on the competitions held this year and announce that the annual dinner and prize giving will be held at La Flambé on 10 January 2018 and that another BBQ will be held next summer..

On the evening of the AGM the club will pay for a drink for all attending and after the AGM 18 boards will be played.

1. **Review of BBQ held on 2 August**

The BBQ was deemed a great success.

1. **Financial Update**

Janet provided copies of the accounts and accompanying financial reports. It has been a very successful year financially, due to training income, the lack of rent and increased table numbers. There was a surplus of £1225 for the year and cash in the bank stands at £3826.

The following items were considered to be likely expenditure in 2017-18:

* Possibly 4 new tablets
* Router update – recommended on Archer C7 1700 £ 72.49 on SCAN website.
* Flat bidding boxes. Janet to ascertain how many new sets of bidding cards need replacing and buy that number of flat boxes as they come complete with cards rather than simply replace the cards as the flat boxes are easier to store.
1. **Directing –** Chris will announce at the club on 13 September and the following week that there is a new rule book with some quite substantial changes so people must call the director if anything goes wrong at the table. Chris also to announce that the board in play must be kept in the middle of the table, facing the correct orientation until the board has been completed.

When calling the move, [Delete the “carriage return]

 the director will remind all to check they have the right pairs and boards and that for those switching orientation North moves to East. When there are relay boards the director will place these between the two playing tables and advise how the boards should be moved.

1. **Competition Update**

Preparation for Robin Sutton Trophy c/f to the next meeting.

**AOB**

* **6 Table movement –** 24 board 8 round movement will be used with arrow switches for the last 2 rounds in case the last round cannot be played.
* **Setting Up –** Chris will announce each week for the next two weeks and at the AGM that it is essential that one person from each pair is there by 7.05 to allow for the tablets to be set up ready for play to begin at 7.15 sharp. Where any pair is delayed they can phone one of the committee members so that a place can be kept for them.
* **Contact details –** A list of contact details will be circulated via e mail with printed copies given out at the AGM. Sue to prepare the list and send it to Janet so she can ask for people to check their details on the list on 13 September. It was agreed not to have a list of contact details on the website as this would not be secure.
* **Thank You –** Chris said a big thank you to the other members of the committee for all the help and support he has received in his years as Chairman. The other committee members thanked Chris for his leadership and hard work.

**Date of next meeting - Saturday 21 October 10.am at Janet’s**

**Action Points**

**Chris**

* Circulate copies of the written constitution
* Send off application for lottery funding
* Explore Sims as above
* Write lessons as agreed above and comment on lessons circulated by Ray and Sue.
* Advise Ray which Tuesdays he will be unavailable for
* Make announcements on 13 September, as detailed above

**Ray**

* Send out note to see who would be interested in daytime development lessons.
* Write handouts as previously agreed
* Prepare note notifying members of the forthcoming AGM as above.
* Contact Church House to advise of start of lessons and enquire about big room

**Sue**

* Publicise non expert County events nearer the event date.
* Write handout for keeping control in NT
* Prepare draft agenda for the AGM and circulate.
* Update contact list with new members details and send a copy to Janet so the list can be checked on 13 September.

**Janet**

* Extend rental projections to include 8 and 9 tables
* Explore with Paul Gregory and Richard Gwyer the possibility of a match against Malmesbury some time in the New Year.
* Janet will purchase 3 new metal tables for teaching
* Circulate contact list on 13 September so people can check it.