**Minutes of Corsham Bridge Club Committee Meeting 29 April 2018**

1. **Minutes of last meeting (16 March 2018)**

Agreed and signed

1. **Apologies**

Chris Baldock

1. **Review of open action points**

**Chris**

* Send off application for lottery funding **C/F**
* Review and laminate the table cards sent by Ray by 28 March 2018 – **Sue will laminate the copies which Ray will print out**

**Sue**

* Offer some practice session to re-inforce the basics for those who want them on Sue’s last teaching day. **Offer made at last lesson – no take up to date.**

**Ray**

* Ray to purchase 2 more basic tablets plus a portable charger - **Tablets to be purchased when a good offer arises. Ray has identified a suitable charger and will send Sue details for her to purchase.**
* Advertise the Autumn beginners’ course on the website, local magazines, libraries etc.- **See** **below**

**Janet**

* Arrange a match with Malmesbury, possibly in June – **Janet has discussed this with Paul Gregory who is in favour. It was agreed Janet will send an e mail to the Malmesbury committee suggesting either 5th or 26th June. Team of 8 agreed.**
1. **Progress of the Development Lessons.**

AP lessons are being well received with an average of 10 attendees. It was agreed Sue would prepare something regarding Convention cards for Tuesday 1 May.

1. **Financial Update**

Janet provided up to date financial statements. Training is currently in profit by £988 with only some fuel expenses due to be paid. The club’s finances are very healthy and, excluding the training income, the expectation is the club will break even this year even allowing for the high cost of the annual meal.

1. **Planning for Autumn Beginners Course**

We currently have 12 people who have signed up for the course. It was agreed Ray should go ahead with the advertising as we are looking for 16 students and some always drop out. Subject to Chris being able to teach on 16 October, lessons will start on 9 October. Sue to contact those currently on the list once the start date has been agreed.

*Post meeting note Chris is available and happy to teach on 16 October*

1. **Preparation for EGM 2 May 2018**

There are only two items on the agenda.

* The Constitution – for agreement
* The Data Protection Act – for information.

Colin will introduce both and stress the need for members to complete the form either ticking to confirm their agreement to each question or writing no if they are not in agreement.

Sue to bring 30 copies of the members form, a copy of the Constitution and the Privacy statement to the meeting

1. **AOB**
* It was decided not to apply for any EBU funding this year.
* Colin or one of the directors will remind members at the start of each evening about club etiquette. For 2 May Colin will arrange for a copy of the published etiquette and of the Announcing and Alerting sheet to be on each table and to remind people that once all cards have been turned face down you cannot ask to see them.

**Date of Next Meeting**

**Friday 6 July 10.00 at Sue’s**

**Action Points**

**Chris**

* Application for lottery funding

 **Sue**

* Laminate movement cards
* Send e mail to those who have registered for the beginners course letting them know the start date.

 **Ray**

* Give Sue copies of the movement cards
* Send charger details to Sue

 **Janet**

* Send e mail to Malmesbury committee proposing dates for a match

 **Colin**

* Reminder about etiquette on 2 May
* Provide a copy of the etiquette policy and of the announcing and alerting sheet for each table on 2 May.