**Minutes of Corsham Bridge Club Committee Meeting 26 September 2018**

1. **Minutes of last meeting (6 July 2018)**

Agreed

1. **Apologies**

None

1. **Review of open action points**

**Chris**

* Continue research re lottery funding. **C/F**
* Prepare an application of funding for Corsham Council **C/F awaiting paperwork from council**
* Research duplimators and make recommendations **C/F**

**Ray**

* Print out table cards for Sue to laminate. Ray provided Sue with sets for some movements. A list of all relevant movements was provided by Ray and amended at the meeting. It was agreed Sue will provide a folder for all movement cards to hold the laminates. Ray will prepare movement for 7.5 table movement and Sue will send copies of any missing teams movement cards she holds.
* Organise publicity for the training course – **done** see below
* Enter the club for the Autumn Sims - **done**

**Janet**

* Continue to pursue insurance for training – **done** insurance arranged through Blue Fin
1. **Financial Update**

Janet provided copies of the audited accounts and accompanying financial reports. The club is in a good financial position with a surplus for 2017-18 of £936, much of which has come from the training activities.

Thanks were offered to Janet for her excellent work on the accounts.

1. **Planning for AGM on 10 October 2018**

Sue will send out copies of the agreed agenda together with a note to members.

The club will again fund one drink for each person attending. It was agreed to cancel the proposed singles play for that evening and that it would be better to consider holding a singles evening on a different night from the AGM.

1. **Planning for Autumn Beginners Course**

Ray has placed advertisements in the Town Hall, newsagents, the Leisure Centre and TIC in Corsham and in Box post office, Corsham and Box matters magazine and on the WCBA website.

There are now 14 confirmed attendees with Carol confirming, post meeting, she will not be attending. There is now only space for 2 more students.

Practical issues (These items are not shown on the Action List)

1. Room has been booked
2. Books – Ray to purchase 11 copies
3. Bidding boxes and cloths - held by Ray.
4. Tables – held by Ray and Janet. Janet will pass the ones she holds on to Chris. Janet to purchase a fourth table so her one can be returned.
5. Flask – Ray Holds
6. Tea / coffee etc. – Ray will purchase
7. White Board – Ray holds
8. Book for accounting and recording attendance – Ray will purchase
9. Flip charts and pens – enough held at present
10. Training forms – Ray to take to the first lesson.
11. EBU forms – Ray to take to the first lesson
12. Janet to ascertain whether we need a full sign in register for insurance purposes.
13. **AOB**
14. **Annual Prize giving dinner**

This will be on Wednesday 23 January 2019 at La Flambe. For members who have attended 15 times during 2018 the 3 course meal with coffee will be paid for by the club. Guests will be charged £30. Attendees will need to purchase their own drinks.

1. **Additional space at the British Legion**

Chris has had a chat with John and is waiting for John to let him know the possibilities once he has spoken to the committee. Chris will follow up.

1. **Weebly**

The Weebly licence runs out on 16 October. Janet to pay the $43.95 to cover the following 2 years. **DONE. Price quoted was for 1 year so total cost $87.90.**

1. **Robin Sutton Trophy**

Event is on 7 November. It was agreed that “experience” would be ranked in accordance with players’ NGS score.

1. **Date of next meeting.**

Monday 26 November at Sue’s

**Action Points**

**Chris**

* Continue research re lottery funding.
* Prepare an application of funding for Corsham Council
* Research duplimators and make recommendations
* Follow up the possibility of additional space at the British Legion

**Sue**

* Circulate copies of any missing team movements she holds
* Laminate copies of agreed movement cards and purchase a suitable folder to hold them.
* Send out agenda for the AGM

**Ray**

* Prepare movement cards for 7.5 tables

**Janet**

* Purchase extra table for teaching **DONE. On order, should arrive in 2 days time. I will bring the one club table tonight and the other on delivery, hopefully next Weds.**

**Colin**

* Make provisional booking for La Flambe on 23 January and obtain menus