Corsham Bridge Club

3 July 2015

Minutes

Present: Chris Baldock, Ray Elms, Janet Ladle and Sue Phillips

1. **Apologies**

None

1. **Minutes of last meeting**

Agreed and Signed by Chairman

1. **Bank**

Janet has received a letter from the bank confirming Chris and Sue are now signatories on the club account.

1. **Clock**

It was agreed we will keep using the timer app with any table that have not started their final board when the appropriate timer goes off being asked to take an average on the final board. Sue to see if the app can be shown on TV with a view to exploring whether we can use the TV at the Legion.

1. **Teaching**

The following points were agreed:

* Lessons to be held on a Tuesday evening
* For beginners and refreshers
* Starting in the Autumn, probably October
* Website to be used to provide full details and advertising to signpost this
* Advertising to tell people to e mail or phone for further details and to secure a place
* Janet to check whether the British Legion is available
* Chris will explore the possibility of Yvonne hosting practice play evenings for those wishing to practice and consolidate on their lessons. These to be assisted play evenings where possible.
* Possibility of a one off event in the future to help those who wish to move from rubber bridge to duplicate bridge
1. **Advertising**

The following places were proposed as worth exploring for posting adverts for both the lessons and club nights:

* Chippenham, Corsham and Calne Councils
* MOD
* Chippenham Hospital
* Tourist Information Centres
* Town Halls
* Libraries
* Doctor and Dental surgeries
* Over 50s retirement complexes
* Chippenham and Lacock adult education colleges
* Wiltshire college
* Spring spirit and other publications – Ray to explore. Budget of £50 set aside for this.
* Local Supermarkets – Ray and Sue to explore.
* Our website

 Posters to be A4 laminated

Three different posters, one to promote the club based on the previous design, one to promote lessons and a bespoke one for the British Union. Ray to design, Janet to print and Chris to laminate.

1. **Venue**

All agreed to continue to use the British Legion. Janet to explore the possibility of getting the lighting improved and the fan mended or a free standing one provided with , if necessary the club contributing to the cost of this. At the same time Janet will mention that the door to the area where people smoke is being left open and check we can put up advertising posters.

1. **Website**

Chris reported that all errors have now been corrected.

The following additions to the website were agreed

* Add links to the EBU and the Legions website
* Add advert for lessons
* Add advert seeking new members
* Add Club’s e-mail address for contact
* Add a secure members page to include names, telephone numbers, addresses and photos of members

Chris provided Ray with website details so he can co-manage the website.

1. **Robin Sutton Trophy**

Janet to send an e-mail to all members reminding them that the Robin Sutton Trophy will be held on 8 July. Committee agreed to use the averages for Corsham players shown on the EBU, as circulated by Sue to split players into two halves for drawing partners.

1. **Annual Party**

Chris to ask players on 8 July whether they would prefer the party to be held on 16 December or 6 January. Once this is known the committee will explore venues.

 **11. Future Meetings**

Next committee meeting 25 Sept 7.30 at Ray’s house

 A G M to be held on 4 November

**Action Points**

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| **Action** | **By** |
| 1. Explore use of timer app on TV
 | **Sue** |
| 1. Explore use of British Legion on a Tuesday evening for lessons
 | **Janet** |
| 1. Ask Yvonne about hosting practice evenings
 | **Chris** |
| 1. Explore advertising in local publications
 | **Ray** |
| 1. Explore the possibility and cost of advertising in local supermarkets and associated costs
 | **Sue and Ray** |
| 1. Poster design, printing and laminating
 | **Ray, Janet and Chris** |
| 1. Discussion to be held with the legion about lighting, fan smoking and advertising posters
 | **Janet** |
| 1. Make agreed improvements to the website
 | **Chris and Ray** |
| 1. Ask members whether they prefer 16 Dec or 6 Jan as our party date
 | **Chris** |